

# HR Strategy Committee Meeting

July 15, 2008

## MEMBERS IN ATTENDANCE:

Joyce Terry, Offender Administration  
Calvin Carter, HR  
Discel Dorris, Purchasing  
Cliff Hartley, Corrections Division  
Lynn McCoy, Planning and Analysis  
Carol Adeyeye, Offender Administration  
Jeannie Baggett, Budget  
Sharonda Henderson, Offender Administration  
Demetrius Davis, Interstate Compact  
Steven Jones, Engineering  
Angela Stephens, HR  
Brad Patterson, HR

The meeting was held on the 8<sup>th</sup> Floor Board Room, East Tower on July 15, 2008 at 9:00 a.m. Brad Patterson opened the meeting.

## Opening Remarks:

Mr. Patterson discussed the importance of the HR Strategy Committee meetings to discuss the relocation of Central Office of the Georgia Department of Corrections to the former campus of Tift College located in Forsyth, Georgia during the calendar year 2010.

As supervisors it is important to inform staff about the decision making of the department concerning this. It is important to emphasize to staff that the department is concerned about plans for a smooth transition and accommodating the needs regarding the relocation. All department heads should continue to talk to staff regarding matters that need to be advocated concerning the relocation. Also, ask staff what questions they would like to see on the surveys that are being conducted.

### ➤ SELECTION OF SCRIBE

### ➤ REVIEW TRANSPORTATION POLL RESULTS/DISCUSS

A survey was distributed within the department on exploring options to assist employees with transportation to Forsyth, Ga. The option that had the majority ruling was Option 1. (FRI): Fuel Reimbursement Incentive. Reimburse employees up to 30 miles one-way, create cut-off date of new hires for eligibility, encourage car/vanpooling and reduce by 25% each year. Further details about this at a later date.

### ➤ ROUND TABLE DISCUSSION ON SURVEY QUESTIONS

- Calvin Carter suggested that question number one should be changed to “Are you going to relocate to Forsyth?”
- Steve Jones updated the committee on the construction of the site.
- Jeannie Baggett stated on July 31, 2008 – Submit HR recommendations to GDC Budget Office.

➤ ASSIGNMENTS

- Another survey was prepared regarding the relocation. This survey will need to be submitted by Friday, July 18, 2008. REMEMBER: The purpose of the surveys are to obtain an accurate count of those who will be relocating.
- The final staff survey will be conducted on January 2010 on who will be relocating.

The next meeting will be held on Tuesday, August 19, 2008 at 9:00 a.m.

Meeting adjourned approximately at 9:40 a.m.